



Expressions of Interest: Market Stalls

PLEASE ENSURE YOU HAVE READ AND UNDERSTOOD THIS ENTIRE DOCUMENT BEFORE APPLYING.

Thank you for expressing interest in joining us as a stall holder. The Gympie Music Muster is a 4-day camping & music festival that takes place in the charming Amamoor Creek State Forest. We aim to create a home amongst the gum trees where patrons are invited to enjoy the environment, entertainment and camaraderie. The Muster will be catering for up to 10,000 patrons and will be open to the public from Thursday 28th August – Sunday 31st August 2025. The Gympie Music Muster is looking for market stalls that will offer a diverse range of products that are reasonably priced and of high value.

Stallholders create the atmosphere alongside the backdrop of the state forest. We encourage stall holders to be creative and make your stall stand out from the crowd. We love partnering with those who share the same desire to exceed expectation and make every interaction count.

Your Application

Applications open Friday 29th November 2024. All applications must be submitted online at www.muster.com.au. **Applications strictly close on 31st January 2025.** Any late or incomplete applications will not be considered. You will receive notification of whether you have been successful by April 30th 2025.

To be considered you will also need to have photos of your stall and insurance COC that covers the dates of the Muster ready to upload to your online application.

Festival Hours

<u>Date</u>	<u>Time</u>	<u>Activity</u>
Saturday 23 rd – Wednesday 27 th August 2025	9:00 am – 4:00pm	BUMP IN (Set-Up) Times will be allocated to you.
Thursday 28 th August 2025	8:00am – 9:00pm	Daily Trading Hours
Friday 29 th August 2025	6:00am – 7:00am STRICTLY	Restock Delivery vehicle access
Friday 29 th August 2025	8:00am – 9:00pm	Daily Trading Hours
Saturday 30 th August 2025	6:00am – 7:00am STRICTLY	Restock Delivery vehicle access
Saturday 30 th August 2025	8:00am – 9:00pm	Daily Trading Hours
Sunday 31 st August 2025	6:00am – 7:00am STRICTLY	Restock Delivery vehicle access
Sunday 31 st August 2025	8:00am – 9:00pm	Daily Trading Hours
Monday 1 st September 2025	5:00am – 5:00pm	BUMP OUT (Pack-Down)



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These are the minimum hours we ask market stalls to open between. Most stall holders trade later to maximize their opportunity for trade. **There is to be no movement of vehicles on site during festival hours. Restocking times are shown in the table and will be strictly adhered to.**

Bump-in and out

Market stallholders are required to be onsite between Saturday 23rd – Wednesday 27th August 2025. You will be allocated a bump in day and time. Once you arrive onsite to bump in, you must stop at the Site Office and wait for the Stalls Coordinator to check you in and direct you to your site.

On your arrival to bump in, you must sign in at the Site Office and wait for the Stalls Coordinator to direct you to your site.

Stalls located in the far end may pack up on Sunday 31st August 2025, but **ONLY** after the bar venues have closed and security has cleared the area of patrons. Spotters must be used if vehicles are being brought into the grounds for removal of your equipment.

You are responsible for ensuring your site is returned to the way you found it, otherwise fees may apply. No forklifts will be provided for unloading or reloading of your stock.

Behaviour

You must ensure that you and your staff act in a respectful manner when attending the Event. We may refuse entry or evict you or any of your staff if they are behaving in a disorderly, offensive, threatening or inappropriate manner towards any person. **WE DO NOT TOLORATE ANY ABUSE OF ANY KIND.**

Market Stall Sites

The Muster site will undergo further redevelopment prior to the 2025 Muster. This will include site reconfiguration and upgrades to plumbing infrastructure. GML will consider your previous location and your footprint/plan provided in your application to allocate a site for your stall. Your site allocation is final unless another site becomes available through non-acceptance or cancellation.

Market Stall Fees

Market Stall fees are as follows: Larger spaces are individually quoted.

Food Stall Site Fees are as follows:

1. Market Stall fees (Inc GST)

- | | |
|--------------------------------|--------|
| a. Small site (approx 3mx3m): | \$1450 |
| b. Medium Site (approx 6mx3m): | \$2550 |
| c. Sites larger than 6mx3m: | POA |

2. Electricity:

- 10A power is included in the fixed fee.
- 15A outlet will be at \$300 per outlet.
- 3 Phase POA.

3. Wayver device (RFID Reader):

- A fee of \$25 will be applied per device required.



4. Waste management deposit

- a. A \$250 waste management deposit.

**Stall fee is to be paid in full by 30th June 2025.
If payment has not been finalised by this date the site will be
forfeited.**

Product List

All products are subject to approval by the festival. You are not permitted to sell anything not listed in your application form.

Floor Plans

Please provide us with a detailed floor plan, make sure the diagram is clear and easy to understand. Here are some tips on what to include.

1. Which end is the front?
2. Awnings, towbars, doors & access/exit
3. Behind your stall
4. Measurements in Metres
5. Are you hiring equipment?

Insurance

Stall holders are required to have Public Liability Insurance. A minimum coverage of \$20 Million is compulsory and stall holders must also hold a Certificate of Currency which is current and in date for the duration of the festival (including bump in and bump out dates). Gympie Muster Ltd must be noted as an interested party. Unfortunately, stallholders who cannot meet these insurance requirements will not be allowed to enter the Muster site.

RFID Payment System

Each patron on the festival precinct will receive a RFID wristband to use. Patrons top up their bands with money via cash or card at one of the top up locations. Stall holders are then able to receive payment using the RFID device. RFID system makes it easier and faster for patrons to spend money in your stall and saves you dealing with cash. This also reduces security risks onsite.

The RFID Company will contact all stallholders before the event to key in product prices so you're ready to sell. Details of collection date and times of RFID devices will be given to you closer to the festival.

You have 2 options for payment at the end of the festival:

1. The total sales will be paid by bank transfer before or on the 7th September 2025. Please ensure you provide your bank details prior to the event to ensure payment is not delayed.



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2. Cash payment at the end of the festival on return of your WAYVER device. (Subject to cash availability)

Preferred Suppliers

A preferred suppliers list will be sent out to stall holders once finalised. It is a condition that all supplies are sourced from our preferred suppliers.

Ticketing

Built into your stall fees are complimentary festival tickets including camping, which will be issued in the names of your choice and are non-transferrable. These tickets cannot be sold, given away or traded. 4 x 4-Day Festival Tickets will be issued to food stalls and any extra tickets required will be available to purchase at a discounted price. A spreadsheet will be sent to you, to complete for ticketing allocation. **Additional tickets must be purchased with your application on or before 31st July 2025 otherwise tickets must be purchased through IWANNATICKET ticketing system at no discount.**

PLEASE NOTE: Armbands will be issued on arrival at the Site Office on allocated bump in day.

Pre-recorded and Amplified Music

The use of amplified music and loud speakers (including CD/MP3 players) is prohibited as Gympie Music Muster is a live music event. The Muster is a fully curated event featuring a diverse range of live music and does not want to compete with private sound systems playing music that has not been selected as part of the carefully prepared program.

Cars and Camping Onsite

Parking of vehicles and camping within the precinct is no longer be allowed. An exception will apply if the accommodation is contained within a stall vehicle. e.g truck that opens to a stall. Detached accommodation is not permitted. Stallholder camping and parking is located at the designated campground – VOLCON.

Compulsory Training and Inductions

At least 1 member of your team must be present at all of the following:

- First Aid Training – TBA
- Fire & Health and Safety Induction – TBA
- RFID Procedures & Training - TBA

Rubbish Disposal

Instructions on correct rubbish disposal will be distributed at induction meetings. Commercial bins are provided for stalls. Using public bins is prohibited. It is a strict requirement that rubbish on site is disposed of according to the guidelines. Sites are to be kept clear of excess rubbish. Cardboard is to be flattened and stacked neatly.



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Failure to comply with the guidelines or follow the direct instructions of GML or GML's waste contractors will result in an additional \$250 fee for each incursion. A refundable \$250 waste management deposit is included in the initial deposit paid on signing the stallholder contract.