



Expressions of Interest: Food Stalls

PLEASE ENSURE YOU HAVE READ AND UNDERSTOOD THIS ENTIRE DOCUMENT BEFORE APPLYING.

Expressions of interest are now open to become a stall holder at the Gympie Music Muster. We are a 4-day music & camping festival that takes place in the charming Amamoor Creek State Forest. We aim to create a home amongst the gum trees where patrons are invited to enjoy the environment, entertainment, and camaraderie. The Muster will be catering for up to 10,000 patrons and will be open to the public from Thursday 28th August – Sunday 31st August 2025. The Gympie Music Muster is looking for food vendors that will offer a diverse range of tasty, reasonably priced, and high value food and drink. Most of our campers are self-sufficient but once in the festival precinct they enjoy exploring a variety of food options – so make your food irresistible so they can't go past empty handed.

Your Application

Applications open Friday 29th November 2024. All applications must be submitted online at www.muster.com.au. **Applications strictly close on 31st January 2025.** Any late or incomplete applications will not be considered. You will receive notification of whether you have been successful by April 30th 2025.

To be considered you will also need to have photos of your stall and insurance COC that covers the dates of the Muster ready to upload to your online application.

Make your application sparkle! Be sure to use lots of photos of your products and your stall in operation, including your menu. Please provide a floor plan that shows us how brilliant your stall is by downloading and using the template provided. Preference will be given to well-presented stalls. You will need to upload 5 photos of your stall, insurance COC, Gas Compliance Certificate, and food license (all current for the festival dates).

Festival Hours

Date	Time	Activity
Saturday – Wednesday	9:00 am – 4:00pm	BUMP IN (Set-Up) Times will be allocated to you.
Thursday 28 th August 2025	8:00am – 9:00pm	Daily Trading Hours
Friday 29 th August 2025	6:00am – 7:00am STRICTLY	Restock Delivery vehicle access
Friday 29 th August 2025	8:00am – 9:00pm	Daily Trading Hours
Saturday 30 th August 2025	6:00am – 7:00am STRICTLY	Restock Delivery vehicle access
Saturday 30 th August 2025	8:00am – 9:00pm	Daily Trading Hours
Sunday 31 st August 2025	6:00am – 7:00am STRICTLY	Restock Delivery vehicle access
Sunday 31 st August 2025	8:00am – 9:00pm	Daily Trading Hours
Monday 1st September 2025	5:00am – 5:00pm	BUMP OUT (Pack-Down)



These are the minimum hours we ask Food stalls to open between. Most stall holders trade later to maximize their opportunity for trade. **There is to be no movement of vehicles on site during festival hours. Restocking times are shown in the table and will be strictly adhered to.**

Bump-in and out

Food stallholders are required to bump in between Saturday 23rd – Wednesday 27th August 2025. Plumbers and electricians will connect your stall to gas/power/waste during this time. You will be allocated a bump in day and time, once accepted.

On your arrival to bump in, you must sign in at the Site Office and wait for the Stalls Coordinator to direct you to your site.

The site during bump-in is a work site. You must abide by Gympie Muster Limited's WHS policies and procedure. You will be provided with a copy of the policy once your application has been accepted.

Stalls will be required to pack up on Sunday 31st August 2025, but **ONLY** after the bar venues have closed and security has cleared the area of patrons. Spotters must be used if vehicles are being brought into the grounds for removal of your equipment.

You are responsible for ensuring your site is returned the way you found it, otherwise fees will apply. No forklifts will be provided for unloading or reloading of your stock.

Behaviour

You must ensure that you and your staff act in a respectful manner when attending the Event. We may refuse entry or evict you or any of your staff if they are behaving in a disorderly, offensive, threatening, or inappropriate manner towards any person. **WE DO NOT TOLORATE ANY ABUSE OF ANY KIND.**

Food Stall Sites

The Muster site will undergo further redevelopment prior to the 2025 Muster. This will include site reconfiguration and upgrades to plumbing infrastructure. GML will consider your previous location and your footprint/plan provided in your application to allocate a site for your stall. Your site allocation is final unless another site becomes available through non-acceptance or cancellation.

Food Stall Fees

Food Stall Site Fees are as follows:

1. **Food stall fees** will consist of a fixed fee and a percentage of gross revenue.
 - a. Fixed fee based on area required: (GST Inc)
 - i. Minimum fee: \$2000
 - ii. Approximately 24 to 50m²: \$3500
 - iii. Greater than 50m²: \$5000
 - b. Percent of Gross Revenue:
 - i. An additional fee equivalent to 8% of gross revenue over \$10000 will be



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deducted from the final payment to the stall holder by GML at the conclusion of the event.

2. Electricity:

- a. 10A power is included in the fixed fee.
- b. 15A outlet will be at \$300 per outlet.
- c. 3 Phase POA.

3. Gas:

- a. On-site Gas certification certificate \$190 (GST Inc)

4. Wayver device (RFID Reader):

- a. A fee of \$25 will be applied per device required.

5. Waste management deposit

- a. A \$250 waste management deposit.

**Stall fee is to be paid in full by 30th June 2025.
If payment has not been finalised by this date the site will be
forfeited.**

Payment System

The Gympie Music Muster will be a completely cashless event for food and drink stalls. Each patron attending the festival will receive an RFID wristband to use. Patrons top up their RFID bands with money via cash or card at one of the top up locations. Payment by food stall holders can be accepted by scanning the RFID chip with the WAYVER device. The RFID system makes it easier and faster for patrons to spend money in your stall, eliminates cash handling and reduces security risks onsite.

The Wayver system is robust and is completely reliable offline. Connectivity problems are eliminated with the system.

Gympie Muster will issue the required number of WAYVER payment devices to each stall holder. It is compulsory for all stall holders to utilise the Wayver payment system.

Payment with Cash or EFTPOS cannot be accepted. Stall holders found using their own eftpos or making cash transactions will be closed and removed from the site.

You have 2 options for payment at the end of the festival:

1. The total sales will be paid by bank transfer before or on the 7th September 2025. Please ensure you provide your bank details prior to the event to ensure payment is not delayed.
2. Cash payment at the end of the festival on the return of your WAYVER device. (Subject to cash availability)

The RFID Company will contact all stallholders before the event to key in menu/merchandise prices so you're ready to sell. Details of collection date and times will be given to you closer to the festival.



Gas

For safety reasons all stallholders using gas canisters at the Gympie Music Muster are required to have a gas compliance certificate on hand prior to commencement of trade. A qualified gas fitter will be appointed by Gympie Muster Ltd to inspect all stallholder gas installations to check compliance and issue the Gas Compliance Certificate for the duration of Muster ONLY. Following this, a State Government gas inspector will attend to do a second check.

PLEASE NOTE: if you are using gas you need to be **BUMPED-IN and FULLY SET UP by 10am Tuesday 26th August 2025**. Additional fees will be charged at an hourly rate & travel for inspections after this time.

The safety of Gympie Music Muster patrons is paramount. Government regulations and occupational Health and Safety requirements mean that no concessions can be made regarding the safe use of LPG and associated appliances on site. Any stall holder considered non-compliant by the gas fitter and/or the gas inspector will be asked to vacate the site immediately.

Water / Waste

The Muster will provide your stall with access to fresh clean water and infrastructure for grey water. You will need to bring your own hoses, attachments, sinks, grease traps etc. and have a hot water system for washing up. We recommend a minimum of 20m hose length.

Menu

All product lists are subject to approval by the festival. You are not permitted to sell anything not listed in your application form. **NO GLASS** to be sold on site, we are in a national park.

Floor Plans

Please provide us with a detailed floor plan, make sure the diagram is clear and easy to understand. Here are some tips on what to include.

1. Which end is the front?
2. Cooking equipment incl. gas bottles
3. Serving area, floored kitchen, seating area
4. Sinks (detail about each one)
5. Awnings, towbars, doors & access/exit
6. Cold Room – Where is the door?
7. Behind your stall
8. Accurate measurements in metres
9. Are you hiring equipment?
10. Type of seating?
11. A list of all electrical appliances and the power requirements including cold rooms. (all appliances must be tagged and tested)



Insurance

Stall holders are required to have Public Liability Insurance. A minimum coverage of \$20,000,000.00 is compulsory and stall holders must also hold a Certificate of Currency which is current and in date for the duration of the festival (including bump in and bump out dates). Gympie Muster Ltd must be noted as an interested party. Unfortunately, stallholders who cannot meet these insurance requirements will not be allowed to enter the Muster site.

Preferred Suppliers

A preferred suppliers list will be sent out to stall holders once finalised. It is a condition that all supplies are sourced from our preferred suppliers.

Ticketing

Built into your stall fees are complimentary festival tickets including camping, which will be issued in the names of your choice and are non-transferrable. These tickets cannot be sold, given away or traded. 4 x 4-Day Festival Tickets will be issued to food stalls and any extra tickets required will be available to purchase at a discounted price. A spreadsheet will be sent to you, to complete for ticketing allocation. **Additional tickets must be purchased with your application on or before 31st July 2025 otherwise tickets must be purchased through IWANNATICKET ticketing system at no discount.**

PLEASE NOTE: Armbands will be issued on arrival at the Site Office on allocated bump in day.

Pre-recorded and Amplified Music

The use of amplified music and loudspeakers (including CD/MP3 players) is prohibited. The Muster is a fully curated event featuring a diverse range of live music.

Cars and Camping Onsite

Parking of vehicles and camping within the precinct is no longer be allowed. An exception will apply if the accommodation is contained within a stall vehicle. e.g truck that opens to a stall. Detached accommodation is not permitted. Stallholder camping and parking is located at the designated campground – VOLCON.

Compulsory Training and Inductions

At least 1 member of your team must be present at all the following:

- **Free First Aid Training – TBA**
- **Fire & Health and Safety Induction – TBA**
- **RFID Procedures & Training – (If you have opted in) - TBA.**

Rubbish Disposal



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Instructions on correct rubbish disposal will be distributed at induction meetings. Commercial bins are provided for stalls. Using public bins is prohibited. It is a strict requirement that rubbish on site is disposed of according to the guidelines. Sites are to be kept clear of excess rubbish. Cardboard is to be flattened and stacked neatly.

Oils and Fat is to be stored neatly beside the commercial bins. **NO OIL OR FAT IS TO BE TIPPED INTO BINS.** If the bin is full, please contact the stall coordinator 0411 969 526 who will arrange for it to be emptied.

Failure to comply with the guidelines or follow the direct instructions of GML or GML's waste contractors will result in an additional \$250 fee for each incursion. A refundable \$250 waste management deposit is included in the initial deposit paid on signing the stallholder contract.